2019-20 Teacher Grants

Our PTSA is proud to continue funding the HHS Teacher Grant program, now offering $200 grants to HHS teachers. The goal of the program is to support initiatives that enrich, support, reinforce and promote student learning and well-being. These grants are for the purpose of non-budgeted projects, conferences and educational material(s) for your classroom, curriculum, and students.

Grants are subject to approval by the PTSA Executive Board, and will also be discussed with School Administration to ensure coordination and avoid duplicative efforts for funding. Preference will be given to submissions that benefit students most directly, and/or benefit as many students as possible.

Grant funding will continue through the year until the PTSA’s budget line item is entirely expended.

Any unused money will be returned to the PTSA at the end of the school year. Priority is given to innovative teaching ideas that provide students with critical thinking challenges.

To be eligible for the grant, the following criteria must be met:

* Must be member of the PTSA prior to the end of **October 2019**.
* The request is for material that relates to a specific curriculum area.
* The intent is to use the materials to directly benefit the students of HHS.
* Funds/materials are not available through Instructional Funds.
* Maximum $200 grant per school year per teacher.
* The requested materials remain the property of HHS.
* Receipt(s) or copy must be provided for reimbursement.
* Itemized description and cost must be provided.
* Funds must be used in current school year
* For conferences, a clear vision as to how the teacher participation will benefit students.

Please complete the form on the next page and submit to: HHS PTSA at Main Office or email to [hickoryhsptsa@gmail.com](mailto:hickoryhsptsa@gmail.com). Applicants will be notified of the status of their request by email, no later than two weeks after the Executive Board meeting.

**HHS PTSA TEACHER GRANT REQUEST FORM**

Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade(s)/Dept: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Amount requested: \_\_\_\_\_\_\_\_\_\_\_

Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximate number of students to benefit (e.g., 45 students in Honors Bio): \_\_\_\_\_\_\_\_

Describe the specific activity and/or materials to be funded. Please include whether the item(s) requested is part of a larger initiative in your classroom, grade or HHS overall. Feel free to attach extra documentation if space below does not allow. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed Description of Material(s) (attach additional info if available):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Qty | Purpose |  | Cost |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Intended learning outcome for students; how will they benefit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you willing to share your grant experience at a PTSA meeting? \_\_\_\_\_

*Evaluation Criteria Scoring*

1. Does the request clearly describe its purpose, including planned activities? **1 2 3 4 5**
2. Will the grant support students’ health, well-being or educational success? **1 2 3 4 5**
3. How many individuals will this grant benefit? HHS Grant program prefers broad projects benefitting many students over narrow projects benefitting only a few students. **1 2 3 4 5**
4. Could the request be funded by other means? **Yes No**
5. Is the request bringing new, unique or innovative tools, techniques, materials or instruction to our schools? **Yes No**